



# Employment Opportunity

## RESERVE POLICE OFFICER (Level I)



“To provide the communities of Corte Madera, Larkspur and San Anselmo with the highest quality of police services - Services that meet present and future community expectations.”

### The Communities We Serve

The Central Marin Police Authority serves a population of approximately 35,000 residents from the communities of City of Larkspur, Town of Corte Madera and Town of San Anselmo. Located by Mt. Tamalpais in Marin County, north of San Francisco, these communities enjoy a small town atmosphere and outdoor lifestyle.

### Central Marin Police Authority

The Central Marin Police Authority was established in January 2013 and operates under a joint powers agreement forming the Police Authority. There is a total of 58 fulltime personnel consisting of 45 sworn peace officers.

CMPA operates out of a newly built police facility with modern equipment including touch screen integrated mobile computers in all patrol vehicles and state of the art communications center. Career opportunities for full time officers include, Traffic Officer, Investigations, Special Response Team, SRO, and Field Training Officer.

\*\*After successful completion of required Field Training Program, Central Marin Police Authority reserve police officers can qualify for hourly pay for patrol assignments\*\*

A maximum of 1000 hours is allowed per fiscal year. Mandatory department training and firearm qualification are not paid.

Shifts can range from 4-12 hours depending on need.

A minimum of 24 hours a month is required

### Typical Duties

Patrol assigned area to preserve law and order, to prevent and discover crimes, and to enforce traffic laws. Make arrests, prepare and maintain investigative cases. Interview victims and witness, search for and collect evidence. Investigate traffic accidents as appropriate. Provide testimony in court, serve subpoenas, transport prisoners to jail. Community events such as parades and festivals.

For more information contact Sgt. Julie Gorwood at the Central Marin Police Authority at [jgorwood@centralmarinpolice.org](mailto:jgorwood@centralmarinpolice.org), (415) 927- 5150, or [centralmarinpolice.org](http://centralmarinpolice.org)

## RESERVE POLICE OFFICERS

Reserve police officers are composed of members of our society who choose to dedicate a portion of their time to community service by working as part-time employees or volunteers with law enforcement agencies. These officers work with full-time regular officers to provide law enforcement services to their community.

Reserve officers are an integral part of the Central Marin Police Authority. They work in patrol and assist with various assignments as directed.

## QUALIFICATIONS

All applicants must be able to perform the essential job functions of the position, as determined by a thorough CMPA pre-placement physical examination; meet vision requirement of not less than 20/100, correctable to 20/30; possess a high school diploma or G.E.D.; must be a U.S. Citizen or permanent resident alien with an application for citizenship completed at least one year prior of date of application; have a valid California Class C driver's license, must be age 21 by date of appointment and a satisfactory driving record; be free of felony convictions. Certificate of Competition of the POST Basic Course.

## SELECTION PROCESS

The oral interview is designed to measure the job-related knowledge, skills, and abilities deemed critical to successful job performance. (Weighted 100%) Candidates whose names are placed on the eligibility list must undergo an extensive background investigation; and thorough medical and psychological evaluations that may include CVSA —prior to appointment.

## APPLICATION INSTRUCTIONS

Applications and information may be obtained from the Central Marin Police Authority website:

<http://www.centralmarinpolice.org>

All application packets must be mailed to:

Central Marin Police Authority  
250 Doherty Drive  
Larkspur, CA 94939



Questions can be directed to Sgt. Julie Gorwood, Reserve Police Officer Coordinator at: [jgorwood@centralmarinpolice.org](mailto:jgorwood@centralmarinpolice.org)

A copy of a Basic POST Certificate, an academy completion certificate (for academy graduate), or proof of current enrollment (for academy pre-graduate) must be submitted at the time of application.

## AFFIRMATIVE ACTION/ADA

In accordance with the Federal Americans with Disabilities Act (ADA), if special accommodations are necessary at any stage of the selection process, notification of such accommodations must be made to the CMPA at the time the employment application is filed. Medical documentation must be provided upon request.

Qualified applicants receive equal consideration without regard to race, color, religion, sex, national origin, ancestry, age, marital status, or disability.